



Mile Oak Primary School

Graham Avenue, Portslade, Brighton. BN41 2WN

Telephone 01273 077114

Email: office@mileoak.brighton-hove.sch.uk



Mid-day Supervisory Assistant.

Contract Type:	Permanent.
Working Pattern:	5.0 hours per week 12.15pm – 1.15pm, Monday to Friday.
Salary:	NJC Scale 3, spinal column points 7 – 8. Salary £25,584.00 - £25,992.00 per annum (pro-rated).
Paid weeks per year:	43.89 paid weeks per year.
Closing Date:	Friday 31 st January 2025 at 9.00am.
Start date:	As soon as possible.

Introduction:

Mile Oak Primary School is situated on a large site in Portslade with 434 pupils on roll, this includes Little Oaks Nursery. We are recognised by OFSTED and the Local Authority as a good school in all areas.

We believe that relationships are the key to all children experiencing success and this is underpinned by the highest expectations of learning, support and behaviour.

All staff share the collective responsibility of ensuring that every child thrives, succeeds and has their individual needs met within a strong culture of belonging.

Our children demonstrate excellent behaviours for learning and are consistently challenged by the exciting opportunities and creative curriculum that we offer.

You will need to share our core vision of thinking big and the school values of ambition, courage, pride and respect. The successful candidate will be fully involved in the life of the whole school community.

We are looking to recruit Mid-Day Supervisory Assistants, to be responsible for the supervision and safety of pupils both inside and outside the school building throughout the lunchtime break.



Desirable skills, abilities and experience:

- Ability to work to time constraints.
- Ability to use own initiative.
- Ability to support colleagues and contribute positively to team building and working together.
- Ability to listen to and communicate effectively with children.
- Ability to respond and act quickly in a calm manner.
- To demonstrate a commitment to the principles of Equalities and to carry out duties in accordance with the Council's Equalities Policy.

Closing Date: Friday 31st January 2025 at 9.00am.

Shortlisting: Friday 31st January 2025.

Interview Date: Tuesday 4th February 2025.

Additional Information

Please note that this post is exempt from the Rehabilitation of Offenders Act 1974 and is subject to a Disclosure & Barring Service (DBS) check.

Mile Oak Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We are committed to promoting equality and challenging inequality and stereotype.

Brighton and Hove City Council does not accept CVs or resumes.

Our Website and social media pages provide a wealth of information about the school.

If you wish to speak to the school regarding this vacancy, please contact the school office on 01273 077114 in the first instance.

