

# MILE OAK NEWSLETTER



FRIDAY 25TH OCTOBER 2024
AUTUMN 1 NEWSLETTER









Dear Families,

We have reached the end of our first half term and the time seems to have flown by. The children have settled exceptionally well into their new year groups with new friendships being made in classes. Throughout this period, the children have worked incredibly hard and continued to demonstrate the school's values of respect, ambition, courage and pride. They have earnt a well-deserved rest over half term!

I would like to extend a warm welcome to our new reception parents. We are so pleased that you have joined our school and your children have settled into school life amazingly over the last 6 weeks. We are so proud of them and excited about their year ahead and beyond.

Thank you to all the staff who have worked tirelessly to support the children. Their resilience and dedication is exceptional and our children thrive as a result.

Thank you to all the parents and carers who have been so supportive of the children. We appreciate all that you do and the kindness and warmth that you exhibit to staff. Our school community is so much stronger when we are a supportive team for our children.

This half term has been challenging for a number of our children and I want to reassure you all that the school, supported by governors, has taken steps and action to ensure that the school is a safe, happy and calm environment for all pupils. This is an area that we are constantly reviewing and making changes to where appropriate. As always, the Senior Leadership Team are happy to meet with parents who wish to discuss this or any other concerns.

We wish you all an enjoyable half term break with the chance to recharge the batteries and spend time together as families. Excitingly, FOMO have once again set up a Halloween Trail around the Mile Oak area that families can take part in over the holiday. Can you find all the letters to spell the mystery phrase and receive a prize?

We look forward to welcoming all the children back to school at 8:40am on Monday 4th November.

Mr. Lording











# LITTLE OAKS NURSERY





We have had a fantastic start, to the new school year, at Little Oaks. We have welcomed many new children and their families, who have all settled into the nursery routines brilliantly.

Thank you, to all our new families who attended our new starters stay and play, it was lovely for the children to show you what they enjoy doing at nursery. All our existing children also returned with confidence and are enjoying making new friends.

We spent the first few weeks participating in activities to get to know each other, using our name cards and photos as well as clapping out the syllables in everyone's names. We read the story 'Goat Goes to Playgroup' by Julia Donaldson and talked about how we learn and play at nursery, just like the character in the story.

We have spent a lot of time outside, practising moving safely, balancing, using the running track to get some daily exercise and playing in the infant playground on the bikes and with the hula hoops. The overs 3s have also enjoyed playing on our new indoor climbing frame, experimenting with different ways to climb up and slide down.





Our first book of the week was 'Dear Zoo' by Rod Campbell, the children retold the story using our magnetic animals and a story puzzle. We also practised our animal noises and moving like animals outside. Some of the children even made up new parts to the story, adding in their favourite wild animals.





# LITTLE OAKS NURSERY











We also enjoyed the story 'Owl Babies' by Mark Waddell, the children particularly loved the soft toy baby owls and used them to retell the story. We talked about how the owls were feeling when their mummy was gone and how they felt when she came back. This linked in with our 'Zones of Regulation' - the baby owls were sad in the blue zone and then happy in the green zone. We also read the story 'I Feel Sunny', which helped us further explore our feelings.

Whilst in the living classroom the children spotted the pumpkin growing and have begun to notice that the leaves are falling off the trees, this lead to lots of discussion about autumn time and singing songs about the trees. We have also used some pinecones and leafs in the nursery with our small world toys. We would love some more autumn treasures to investigate, if the children find any when they are out and about over the half term please can they bring them in to share with their friends.

... The Little Oaks Nursery

Reception 2025/26 Tours Now Available



#### At Mile Oak Primary School We Think Big!













For entry to Reception in September 2025, we welcome prospective families to visit our school.

We have the following open events on offer but we would be very happy to provide a personal tour during the school day or after school upon request.

Open Events - To register an interest or to book one of the dates, please contact the school office.

Wednesday 23rd October 9:30am Tuesday 05th November 1:30pm Saturday 16th November 10:00am Monday 02<sup>nd</sup> December 1:30pm Thursday 12th December 1:30pm Wednesday 08th January 9:30am, 1:30pm & 5:30pm



office@mileoak.brighton-hove.sch.uk

Mile Oak Primary School, Graham Avenue, Portslade, BN41 2WN

( https://www.mileoakschool.co.uk







Little Oaks Nursery is led by qualified teachers and highly experienced practitioners. It has a nurturing, creative and inspiring curriculum, with provision for children aged between 2 & 4 years old.

Nursery tours are available throughout the year!



## A MESSAGE FROM RECEPTION



Reception children have had a brilliant start to their learning journey. The first few weeks of getting to know each other and settling in to school life went so well. We are so proud of all of them!

Children have quickly learnt the routines and expectations for phonics teaching and learning - they arrive eager for their sessions, listen well and give all tasks a go. We are so impressed with how they are linking letters to sounds, segmenting and blending orally and even beginning to word read - just WOW!

We couldn't get through a day in reception without our noses in a good book! Over the half term we've been so busy getting to know stories well and have developed some firm favourites.

Anyone for porridge!? We know a particular girl that is partial to a bowl that is 'just right', but what's your favourite food? Goldilocks and the Three bears not only introduced us to important narrative structures but also inspired a wonderful exploration of favourite foods as well as sketches and discussions about the special people in our own families.

We know the repeated refrain to 'It's My Birthday' by Helen Oxenbury off by heart and the story inspired recipe, card and invitation writing, birthday role-play and even baking real birthday cakes - delicious.







Monkey and me, monkey and me, monkey and me, we went to see... Emily Gravett's wonderful tale of a little girl's animal antics with her most treasured toy has been read and reread here in reception. We love the rhyme and repetition and have enjoyed innovating the story to include our own special toys. We have worked hard orally rehearsing lines from the story, getting ready to have a go at our first piece of narrative writing!

More fabulous stories and books - 'I am Angry' by Michael Rosen, 'Hello Friend' by Rebecca Cob and 'Once There Were Giants' by Martin Waddell and many nonfiction books - have supported our learning about growing and changing, friendships, families and regulating our emotions. It's through stories that tricky concepts come alive for us in reception.

### A MESSAGE FROM RECEPTION



We're becoming nursery rhyme pros and love to sing and add actions to our weekly rhymes. Why not try one at home? You can choose from - Heads, Shoulders, Knees and Toes, It's Raining it's Pouring, Pat a Cake Pat a Cake, Humpty Dumpty and The Animal Fair.

Our 'Booknic' with our year six friends was a real highlight where we enjoyed book browsing and sharing some quality stories with them on a picnic blanket on the school field. We even prepared for the occasion by making sandwiches and icing biscuits. It's fair to say the event was a hit with all the children!

Thank you to all the parents and carers that have attended our reception reading meetings. It's so important that you hear about our approach and provision at Mile Oak so that you are fully equipped to support your child at home. Please come and see us if you couldn't make it; it's through working together that your children will thrive in their reading.

As if that wasn't enough, the children have become such independent learners in our environments. They love playing and learning together both inside and outside. The role play areas are always busy and the recent car wash, with real water, has been a particular favourite!



Our topic has been brought to life by several very special baby visitors- thank you to all the families that supported this! All the baby photographs have been a joy to share, and the children have been making links with their own pasts through talking about how they have changed since they were little. The school nurse has also been to see us to support this concept.



Please continue to name everything as we enter the period of hats, gloves and warm coats! We will be learning outside as well as inside, so please dress your children appropriately. As a little preview our next topic is called 'It's getting darker'. As the weather changes and the seasons flow, we will explore festivals and celebrations from around the world, and explore nature and our local habitats, including our forest school area.

We can't wait to see where our learning and our stories will take us next half term!

## A MESSAGE FROM YEAR ONE



What a busy start to the new school year, Starling and Goldfinch class have had! We are very impressed with how the children have settled into Year 1 and their enthusiasm towards the learning. The children have all adapted well to the changes of Year 1 and should be proud of the fantastic work they have produced!

This term we have enjoyed getting stuck into our first topic 'Out and About'. In guided reading, we have been reading the texts 'On Sudden Hill' and 'Town Mouse, Country Mouse' to help us develop our knowledge of the outside environment. We have also been learning about the VIPERS reading skills and applying these to the texts; perhaps your child can tell you what one of the VIPERS skills are?

In Geography we have been using simple maps and plans of the local area to link where our school is to where we went on our school trip! We have also begun using atlases, Google Maps and Google Earth to name and locate the UKs countries. We have spoken about changes that have happened within the school since the children left reception and we have begun to discuss physical and geographical features in and out of school.



To consolidate the learning of our Out and About topic we went on a walk around the local area stopping at the Church of the Good Shepherd and Mile Oak farm. We were so lucky to have a talk from Father David who told us about the different celebrations and ceremonies that are held at the Church and Hannah taught us about landscapes on a farm, where we were made landscape pictures using natural resources.



Throughout this half term we have been working on our Year 1 "writing rules" within English. We can all tell you what a good sentence needs and we put this in to practise when writing a recount of our school trip!

In maths we have been continuing using Mastering Number to help develop our fluency in number bonds to 10. We have also been learning about 1 more, 1 less and the doubles to 10.

We have then been practicing these skills, on Numbots, on the iPads. The children have thoroughly enjoyed playing the games on Numbots and sharing how many coins they have earnt at home! Some children have already won their first ever Numbots certificate – keep up the good work everyone!

We hope you all have a relaxing half term and are excited for our next topic 'Traditional tales'.

... The Year 1 Team

### A MESSAGE FROM YEAR TWO



What an amazing start to the autumn term we have had in Year 2! We have loved learning all about The Great Fire of London with a very special visit from 'Rainbow Theatre'. The children really enjoyed taking part in their interactive performance and it helped us to imagine what it would have been liked to have lived in London all those years ago.

We also made and burned our Tudor houses. The children were so excited to see how a real fire can spread and we sang the chorus of 'London's Burning' all together! We then used what we had learnt from these experiences to create some amazing poetry.

Our final weeks of the half term have been spent learning all about fire safety to create some fantastic posters for the school. Let's see if you can spot them!

We have also been learning lots in other subjects! In maths we have been practising partitioning numbers and bridging to 10, with our trusted Numberblocks always ready to help. In science we have been learning all about different materials and their properties. We also took a trip to the church and learned all about the story of the 'Good Samaritan' in RE. The children were beautifully behaved and loved exploring different parts of the church. We have also been busy learning geography, music, computing and lots more!



Our next topic is 'Once Upon a Time' where we will learn all about fairytales. We will include some traditional favourites and others with a more modern twist! We also have an exciting trip to the local church planned which ties in with us learning all about the Christmas story.

Please keep a look out for our school ping on homework ideas for over the half term break. Well done to all the children for settling in so well and for a fantastic start to Year 2!

... The Year 2 Team







## A MESSAGE FROM YEAR THREE













Well what a busy start to the new school year Beech and Cherry class have had! We have hit the ground running with our Stone Age topic. We enjoyed reading the books 'Stone Age Boy' and 'The Stone Age: Hunters, Gatherers and Wooly Mammoths', where we learnt about how Stone Age people lived and survived. The stories showed us how they knapped flints into shapes to make arrow heads, spears and axes. We learnt how they hunted and patiently stood still to catch fish.

Our Forest School sessions really helped us to understand some Stone Age skills, such as striking elements to start fire lighting, using clay to make pots, and exploring chalk and charcoal pigments for mark making.

In history, we looked at timelines and plotted what we had already learnt in KS1. We added the Stone Age to help us understand where in our history it sits. We have listened and explored key texts in English and guided reading to support our understanding about how life might have been for our Stone Age ancestors! We have also learnt how the transition from hunter gatherers to farming impacted the lives of our ancestors.

In science, we have thoroughly enjoyed finding out all about rocks and have linked this to our Stone Age topic. We have investigated different types of rock, how rocks are formed, and how fossils are created. We found out about how sedimentary, igneous and metamorphic rocks are formed by making models with plasticine and marshmallows, chocolate and biscuits. Finally, we turned into proper scientists to do experiments on rocks in order to sort and classify them.

In music, we have played the Glockenspiels, read music notes and listened to and played along with different tempos and dynamics. In art, we have enjoyed learning how to create different tones and shades by using different types of pencils. The children have practised different pencil strokes to create tonal shades. We then used these skills to recreate images of Stone Age tools and weapons.

In maths, we have been consolidating our understanding of place value and ordering numbers. We have shown numbers as different representations such as digits, number counters, Dienes and hundreds, tens and ones (HTO).

Well done to all of the children for such a fantastic start to Year 3!

... The Year 3 Team







## A MESSAGE FROM YEAR FOUR



















Year 4 have hit the ground running this year and have slotted back into learning with enthusiasm and gusto! We have been learning about the Tudor dynasty and how King Henry VIII became king. We first learnt about Henry VII and re-enacted The Battle of Bosworth, where Henry VII was defeated. The children brought in home made shields, swords, daggers and maces that they had made over the holidays in preparation. We have taken a holistic approach to this topic- learning about it in history, guided reading and writing.

The guided reading book that we have taken inspiration from is called, 'The Tudors: Kings, Queens, Scribes and Ferrets'. The book takes a humorous approach to this phase in history giving some quite gory detail, which the children have enjoyed! Using our re-enactment and the book, we wrote a detailed recount of the events of The Battle of Bosworth. Ask the children to tell you about it, we are sure you will be as impressed as we were! To tie in with this exciting topic, we went to Hampton Court Palace, where we immersed ourselves further into the lives of these historic characters. We particularly enjoyed the kitchens and the maze. Going on a longer school trip was exciting but we were all exhausted by the end of the day!

During history lessons we learnt how Henry VIII became king and how this shaped the future of England. The children have learnt how he manipulated laws and developed the Church of England in order to divorce two of his wives. They have learnt about the lives of his six wives and what became of them. Ask the children to recite the poem that recalls the wives fate.

In maths, we have been consolidating our place value knowledge, comparing numbers and rounding numbers. The children have also really impressed us with their times tables. We have focused on the 2s, 3s and 6s so far. They are becoming so fluent with these and their related division facts, and are beating the times that they are able to recall them!

Our science this term has been thinking about the digestive system and food chains. Teeth have been quite topical this term, as we seem to have had an awful lot of deciduous teeth fall out on a weekly basis! Although it means that we giving out a lot of little brown envelopes with these baby teeth to go home to the Tooth Fairy, it has made the subject matter very relevant to the children.

PE has been very exciting this term, learning how to play Dodge Ball and Tag Rugby. We have also been working really hard as a whole class to complete as many laps of the daily mile as we can. Already, Ash and Hazel class have been crowned the weekly winners, by completing the most laps in the whole school! Pretty impressive! Let's keep up the hard work next half term.

We are extremely proud of how all of the children have begun Year 4 and how they are building the resilience and thirst to learn new things.

... The Year 4 Team

### A MESSAGE FROM YEAR FIVE















**Reading** - This term we have been reading a fantastic text - Percy Jackson and the Lightning Thief - which has really engaged the children and ignited our reading and writing skills. The book has captured the children's imaginations and has taught us about Percy's struggles and determination to succeed in his mission. We have also looked at linked texts to do with Ancient Greece such as famous Greeks and geography.

Maths - We have begun our maths curriculum this year by looking at place value and more specifically looking at seven-digit whole numbers and the value of their digits. The children have done fantastically well and have worked extremely hard on this topic, which will feed into the rest of the mathematical concepts that they will cover this year. Unsurprisingly, their favourite game was 'naughty or nice', where they had to roll dice and choose which place value column to put that number into, trying to make a larger number than their partner. They ironically loved the nasty version of the game more!

Science - In science, the children have been looking at a range of life cycles this half term. First, we looked at how a plant can reproduce by itself and to test this we have put spring onions into water and bulbs into soil to observe them over time. The children have been mesmerized by the onion's ability to grow on its own and we have been recording our findings on a weekly basis. The children have also been learning about the life cycles of amphibians, reptiles, birds and mammals.

History - At the beginning of the term, year five were incredibly lucky to have experienced an Ancient Greek enrichment day. There was a plethora of activities throughout the morning such as a quiz aimed at increasing their knowledge of Ancient Greece, a strategy game, and they re-enacted some myths from that era. This gave them an immense amount of knowledge for the term ahead.

During the afternoon, the children learnt all about Ancient Greek battles. They were able to experience what battle attire the Greeks would have worn and also what weapons they would have used during this time. Whilst talking about the weapons, they heard about of the tales of various Greek battles, such as the battle of Thermopylae and the Trojan wars. Each class then participated in an Ancient Greek javelin competition, where Athens and Sparta competed against each other. The mighty Athens just prevailed 15 points to 14. The children loved this experience and it has ignited their passions for their topic this term.

Finally, the children participated in a Greek theatre performance, where all of the children were given roles to play. The children threw themselves into their characters and performed the story wonderfully!

### A MESSAGE FROM YEAR SIX







Year 6 started off their Viking topic with fantastic full day workshop hosted by Portals of the Past. The children were treated to a day of learning about this group or raiders (or traders) through tales, games and quizzes. The day ended with the classes competing in a contest of strength using their newly learnt Viking calls for war.

Across the term, the children have been inspired by our two class texts: Beowulf and Viking Boy, to write narrative descriptions. They showcased their literacy knowledge of 'figurative language' and 'show not tell' to draft a gory recount of the battle scene between the two lead characters with plenty of gruesome description. After that, Year 6 became historians and researched facts on Norse mythology to write a non-chronological report about Valhalla. See what they can tell you about Ragnarok?

In DT, the classes have been designing a moving Viking longboat using different shaped cams and jinx frames. Collaboration and patience were key when constructing their designs. They practised their oracy skills too, when providing reflective feedback to one another to improve their prototypes and final designs. Staying with DT, next half term, the Year 6 children will be starting an entrepreneur project. Using half of the money made at last year's year 6 Summer Fair, we will buy some jewellery making kits. We will then design and make bracelets to sell for Christmas. The proceeds will towards further projects and to boost creativity at Mile Oak.

It is a busy year ahead for the children of Year 6 and we have been pleased to see children engaging well with homework to support them in their upcoming SATs and transition to secondary school. Well done Blackthorn, Chestnut and Sycamore.

... The Year 6 Team







AUTUMN 1 NEWSLETTER OCTOBER 2024

#### **PE UPDATE**

It has been a wonderful start to the year for PE and school sport at Mile Oak. The children have been partaking in a variety of sports such as football, tag rugby, yoga and swimming for year six. All of our children have been using our school values during lesson time, alongside the sporting values that we teach such as sportsmanship, fair play and collaboration. These values will ensure that pupils will be able to thrive in a competitive environment, especially when representing the school at sports fixtures and festivals in the future.

The football season has started brightly with Mile Oak beating Hangleton 4-1 at home with s fantastic performance. In the weeks to follow, there will be the Brighton and Hove schools tournament, where all of the schools in Brighton compete for the trophy. We are hopeful that the school will have a successful season with some very talented players in the squad. There will be many more opportunities for the football team this year and it has been fantastic to see so many boys and girls at football club on a Monday.

During November, there will be some children representing the school at the county cross country championships. A team from year five and six will have the chance to run a two-kilometre race at Waterhall.

Finally, there have been some extremely exciting opportunities for the children to take part in clubs this half term. Many thanks to ACE academy, who have run some really fun clubs for our children such as multi-sports and girls football club. There will be many more sporting occasions coming up later on in the academic year.



## **OUR CITY, OUR WORLD**

Recently, we have been working on creating a Sustainability Vision for our school. Along with one of our governors, a child representative from each class was asked to come up with ideas about what they wanted their future to look like and what we should do about this as a school. They came back together to decorate it and here it is!



Our focus for this term is **Transport**Children have already started learning about how this links to climate change in assembly. We will be in touch soon about how you can help with this.



Last term, we were assessed on how well we are doing with the Our City, Our World project.

We were delighted to be granted a Silver Award recognising the good progress we have already made. Of course, there is more to do!



Look out for our annual Toy Swap coming up at FOMO's Christmas fair!

# **RELIGIOUS EDUCATION**

#### Autumn 2 Religious Festival Calendar

November			
1st November	All Saints' Day	Christian	This day provides a chance to offer thanks for the work and witness of all saints, recognising that not all are known or specially celebrated.
1st November	Diwali	Hindu	For Hindus this is a New Year festival lasting from one to five days, during which fireworks are set off and lights are hung out. It is a festival of light, coinciding with the darkest night of the lunar month. It is generally associated with Lakshmi, goddess of wealth and prosperity, or with the victorious return of Rama and Sita after their exile.
			Sikhs also celebrate Divali since Guru Hargobind, the sixth Guru, was released from Gwalior prison on this day. The Golden Temple in Amritsar is illuminated and firework displays take place there. It is a time for new clothes, presents and sweets.
10 <sup>th</sup> – 17th November		Inter Faith Week	Beginning on Remembrance Sunday and running until the following Sunday each year, Inter Faith week seeks to strengthen good inter-faith relations, increase awareness of the different and distinct faith communities in the UK, and increase understanding between people of religious and non-religious beliefs
30th November	St Andrew's Day	National	The patron saint of Scotland since the 8th century. Andrew was an apostle and brother of St Peter.

December				
1 <sup>st</sup> December	Advent Sunday	Christian	Advent is the start of the Christian year, four Sundays before Christmas. It is often celebrated by lighting the first candle in the advent crown – a circular wreath of greenery. A further three candles are lit on subsequent Sundays, culminating with the Christmas candle on the 25th December. This signifies the transition from darkness to light.	
25 <sup>th</sup> December – 2 <sup>nd</sup> January	Hanukah	Jewish XX	This is a week-long celebration and one of the biggest festivals of the year for Jewish people. The festival marks the date about two thousand two hundred years ago when the Maccabees recaptured the Holy Temple in Jerusalem and re-dedicated it to Jewish worship.	
25th December (in some countries 6 <sup>th</sup> January)	Christmas Day	Christian	Christmas Day celebrates the birth of Jesus, whom Christians believe to be the son of God. Gifts are given as reminders of the offerings brought to the infant Jesus, Christmas carols are associated with this time and nativity sets are displayed in many churches and in some homes.	

#### **NEXT HALF TERM**

**Topics for Autumn 2** 

**Reception** - It's Getting Darker

Year 1 - Traditional Tales

Year 2 - Once Upon a Time

Year 3 - Pollution Solution

Year 4 - The Tudors and Explorers

Year 5 - Ancient Greeks

Year 6 - Rivers and North America

Please visit the school website and select your child's year group to view the curriculum overview for their year:

www.mileoakschool.co.uk/year-groups.

This details what children will be learning in each subject.

In addition to which topics children will cover, the curriculum maps show the key skills which will be taught.

#### Core Reading Texts for Autumn 2

**Reception:** Mrs Blackhat, A Dark Dark Tale, The Woods, Stickman and The Christmas Story

Year 1: Fairy Tale Pets and Deep Dark Woods

Year 2: Prince Cinders, The Tunnel and Little Red

Year 3: Song of the Dolphin Boy

Year 4: A Midsummer Night's Dream

Year 5: Percy Jackson and the Lightning Thief

Year 6: The Boy in the Tower



#### November

Mon 04.11.24 Children return to School

Mon 04.11.24 Reception - Fire Engine Visit

Mon 04.11.24 Year 6 - Chestnut Class Art Lesson - National Gallery (Online)

**Tues 05.11.24 - Tues 10.12.24** Year 5 - Rowan Swimming

Tues 05.11.24 Reception 2025/26 Starters School Tour 1:30pm

Weds 06.11.24- Year 1 (Starling Class) Reading Cafe 8:50-9:20am

Mon 11.11.24 - Fri 15.11.24 Anti Bullying Week

Mon 11.11.24 Year 1 Rainbow Theatre Visit

Wed 13.11.24 Year 2 - Robin Class Reading Cafe, 8:50am

Sat 16.11.24 Reception 2025/26 Starters School Tour 10:00am

Mon 18.11.24 Year 6 - Sycamore and Blackthorn Class Art Lesson - National Gallery (Online)

DATES FOR YOUR
DIARY

Tues 19.11.24 Parents Evening

Thurs 21.11.24 Individual & Sibling Photos

Thurs 21.11.24 Parents Evening

Wed 27.11.24 Year 2 - Wren Class Reading Cafe, 8:50am

Fri 29.11.24 Influenza Vaccination

#### December

Mon 02.12.24 Reception 2025/26 Starters School Tour 1:30pm

Tues 03.12.24 Reception - Hedgehog Visit

Wed 04.12.24 One Voice Singing at the Brighton Centre

Wed 04.12.24 Year 5 visit St Nicholas Church

Fri 06.12.24 Rocksteady Concert

Mon 09.12.24 Reception visit The Church of the Good Shepherd

Tues 10.12.24 Reception Christmas Show 2:30pm

Wed 11.12.24 Reception Christmas Show 9:30am

Wed 11.12.24 Year 3 - Cherry Class visits The Church of the Good Shepherd

Thurs 12.12.24 Reception visit Paddock Court

Thurs 12.12.24 Reception 2025/26 Starters School Tour 1:30pm

Thurs 12.12.24 Year 3 - Beech Class visits The Church of the Good Shepherd

Fri 13.12.24 Year 4 visit The Church of the Good Shepherd

Mon 16.12.24 Year 1 & 2 Christmas Show 2:30pm

Tues 17.12.24 Year 1 & 2 Christmas Show 9:30am / Year 4 & 6 Christmas Show 2:30pm

Wed 18.12.24 Year 4 & 6 Christmas Show 9:30am / Year 3 & 5 Christmas Show 2:30pm

Thurs 19.12.24 Year 3 & 5 Christmas Show 9:30am

Fri 20.12.24 Last Day of Term

## MILE OAK SAFEGUARDING TEAM



# Mile Oak Primary School "THINK BIG" Safeguarding Team



Mr Lording, Headteacher (DSL)



Mr Cosgrove, Deputy Headteacher (DSL)



Mrs Larter, Family Champion (DSL)



Ms Wilks, Assistant Headteacher (DDSL)

In the unlikely event that none of the safeguarding team are available, please contact:

Front Doors for Families

Telephone: 01273 290400 (9am-5pm, Monday to Thursday and 9am-4.30pm, Fridays).

Emergency Duty Service (outside working hours): 01273 335 905 or 01273 335 906

Email: FrontDoorforFamilies@brighton-hove.gov.uk

# COMMUNICATION

We have received excellent feedback regarding our new communication protocol for staff and parents. All communication is logged by the admin team and tracked for a response.

Whilst it can sometimes feel simpler to grab a teacher at the end of the day, this means staff are not able to supervise children who they are releasing to parents. Before school, it is vital that teachers can fully prepare for the day ahead and many of them run early morning interventions. In addition, our wonderful admin team track communication which means it does not get lost in a busy email inbox or become a forgotten question at the end of the school day.

Once initial communication has been made, staff will respond within 2 working days. If a face-to-face meeting is required, the relevant member of staff will make an appointment for a mutually convenient time.

The Admin team are very happy to take calls, emails or even messages in the postbox out side of the reception area and will ensure your query, concern or compliment is passed on to the correct members of staff.

For further information on our communication protocol, please visit our website.

#### **Communications Protocol**

To ensure swift responses, equitable access and careful tracking of communication, we have asked the administration team to adhere to the following communication protocol. All communication will be directed to the correct stage.

Stage 1 Class Teacher

- Contact the class teacher via office@mileoak.brighton-hove.sch.uk or by making an appointment.
- If your compliment, concern or complaint has not been resolved, please ask the class teacher/contact the office to elevate this to stage 2

Stage 2 SLT

- Contact will be made with the correct member of the Senior Leadership Team
- If your compliment, concern or complaint has not been resolved, please ask the member of SLT/ contact the office to elevate this to stage 3.

Stage 3 Headteacher  If a member of the Senior Leadership Team was unable to resolve your compliment, concern or complaint then it will be passed onto Mr Lording.



Mile Oak Primary School, Graham Avenue, Portslade, BN41 2WN



01273 077114



office@mileoak.brighton-hove.sch.uk

